

Affordable Individual Careers Support

SERVICES

CV Reviews &
Rewriting

Cover Letters &
Applications

Interviews &
Presentations

Job Search
Strategy

ABOUT 1 to 1 &
TERMS

In these difficult times with hundreds or maybe thousands of applicants for a handful of jobs it is important that you do all that you can to give yourself the edge against your competition.

Too many people make silly mistakes or simply haven't objectively looked at their CV, applications or interview techniques in their eagerness to get a new position. This is exacerbated by the feeling that it is essential to apply to as many jobs as possible.

From years in recruitment, training and management consultancy, **I have seen a lot of time wasted and applicants left demoralised** by the continual drudge of churning out applications and receiving rejections or often not hearing anything at all. **I have been in this situation and I know I can help others** learn from my experience and not fall into the usual traps.

• **Having run recruitment companies, I know how they work, what helps you stand out from the other applicants and what you need to do to get through the rounds of interviews and negotiating an offer.** My services include:

- **CV, cover letter and application form reviews**
- **Job search strategy and action planning**
- **Interview and presentation techniques**

• **This is not career counselling or coaching; it is a focused support service to help you sell yourself better** on paper and in person and ensure you have an achievable plan to help you get the job you want.

For an informal chat with no obligation, please **contact** me.